



Date: 6th June, 2019

**CODE OF CONDUCT DURING HALL EMPLOYEES ELECTION CAMPAIGN**

The election amongst the regular hall employees to elect the Office Bearers to represent as member of the Negotiation Committee is scheduled to be held on 20th June 2019. The hall employees may engage themselves in campaigning to support their candidates. In this connection, attention of every concerned person is drawn to the highest standards of decorum, sobriety, and propriety that hall employees have always maintained in all aspects.

It is an earnest appeal to all the candidates and their supporters to strictly adhere to the following code of conduct during the election campaign.

- Do not write or paste any Poster/Banner on roadside and walls anywhere in the Institute Campus including the Halls of Residence. Boards, if any, are to be placed only inside the Hall premises.
- Do not use any loud speaker or microphones for campaigning.
- Do not involve any person other than the regular hall employees for campaigning.
- Do not obstruct the process of campaigning by the rival candidates in any way.
- Do not resort to sectarian, political, or regional appeals, even inadvertently.
- Do not enter the Girls Hostels for election campaign without prior permission of the respective Warden of that Hostel.
- Do not disturb any students' activity in the Halls of Residence during campaigning.
- No campaigning is allowed inside the hostels between 8.00 pm to 9.00 am.
- The normal duties MUST NOT be jeopardized on account of election campaign.
- No one will be allowed to enter in the Polling Booth and cast his/her vote without valid Identity Card issued by the HMC. No other identity card will be considered valid on the day of election.
- No procession of any kind, including use of vehicles for rally, is permitted within the campus.
- Any violation of the above code of conduct will call for disciplinary action and disqualification of the candidature.

Cooperation of all concerned for smooth conduct of the election is solicited.

(Prof. A. K. SAMANTARAY)  
Department of Mechanical Engineering &  
Chief Election Officer, HMC

To

1. All regular hall employees through Notice Board in different Halls of Residence
2. Warden of all the Halls of Residence – *with a request to kindly circulate the same among the regular hall employees.*
3. HMC Website

Copy to:

1. Chairman, HMC
2. Security Officer, IIT Kharagpur