

HALL MANAGEMENT CENTRE
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR
PERMISSION TO STAY WITHIN THE HALL DURING SUMMER VACATION

Name	
Roll No.	
Hall Name & Room No.	
Contact Numbers	
Residential Address	
Contact Number of Guardian	
Period of stay:	
Reason for stay	
Students' Signature with date	
Faculty Advisor Name	
Faculty Advisor Signature	
HOD Signature	
Wardens' Signature	
Permission from Dean Students' Affairs	
<u>One copy may be submitted to the Warden of the concerned hall and another copy may be submitted in the office of HMC</u>	