



**HALL MANAGEMENT CENTRE  
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR**

No.IIT/HMC/Misc/19

Date : 20/02/2018

**NOTICE**

This has come to our notice that in different halls of residence, the HMC supplied Bain Maries are getting underutilized / mis-utilized.

As it helps in maintaining hygiene and student are facilitated with warm food, Managers / Supervisors are hereby instructed to confirm that

**1. No food is being served in the dining table and food will only be kept in Bain Maries in the dining halls.**

In addition, the Managers / Supervisors are hereby instructed to confirm that

**2. Drinking water is kept only in the water tray in dining hall and no water-jug will be at the dining tables.**

**3. After meal/snacks, students will keep the plates and glass on designated places only.**

Wardens / Assistant Wardens (Mess) are requested to ensure that the instructions are followed properly.

*K. S. Grewani*  
20/2/18

Coordinating Warden (Mess - I)

HMC