

## HALL MANAGEMENT CENTRE



भारतीय प्रौद्योगिकी संस्थान खड़गपुर  
Indian Institute of Technology  
Kharagpur


### ADMINISTRATIVE CIRCULAR NO. IIT/HMC/01/2017 DATED 26<sup>th</sup> MAY, 2017

The undersigned is to convey that the Competent authority has been pleased to approve to conduct the election amongst the regular (permanent) hall employees **ONLY** to elect the following Office Bearers to represent as members of the Negotiation Committee:


- |                      |   |           |
|----------------------|---|-----------|
| 1. President         | - | One post  |
| 2. Vice President    | - | One post  |
| 3. General Secretary | - | One post  |
| 4. Joint Secretaries | - | Two posts |
| 5. Treasurer         | - | One post  |

The Competent authority has also been pleased to appoint Professor Biswajit Maiti attached to Department of Mechanical Engineering of this Institute as the Election Officer for conducting the said election on **15<sup>th</sup> June, 2017**.

Henceforth, all further notification in the matter will be made by the Election Officer.

  
( Prof. S. K. Pal )  
Chairman

To

1. Professor Biswajit Maiti  ⇒ *for information and necessary action please.*  
Department of Mechanical Engineering  
IIT Kharagpur
2. Warden of all the Halls of Residence ⇒ *with the request to kindly circulate the same among the regular hall employees.*

Copy to :

1. Secretary to the Director
2. Secretary, Office of the Deputy Director
3. Secretary, Dean (SA) Office
4. Secretary, Registrar's Office
5. Security Officer, IIT Kharagpur
6. General Secretary, Negotiation Committee of Hall Employees', IIT Kharagpur
7. HMC Website