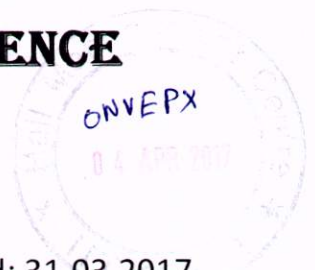


RAJENDRA PRASAD HALL OF RESIDENCE
I I T KHARAGPUR



Dated: 31.03.2017

As per the last inspection report of the Food and Mess Monitoring Committee (FMC) on 01/02/2016 & 03/02/2016, following is the attached action taken report regarding the relevant problems in the mess of our Hall as pointed out in the report.

Suly
31/03/2017

Asstt. Warden/Warden

Asstt. Warden
R.P. Hall of Residence
IIT, Kharagpur

To
The Co-ordinating Warden (Mess)
Hall Management Centre
I I T Kharagpur

Durga
Webupload & file
4/4/17

Action taken against mess monitoring committee report on 01/02/16 and 03/02/16

1. **For the store room Ceiling Slab:** Several complaints have been given to the civil & Maintenance section for last 2 years. As informed they will take it up in the summer vacation'2017 when the kitchen renovation takes place (Extension of kitchen).
2. **Hand wash in mess wash basins:** Hand wash is now regularly checked and refilled when finished.
3. **Cleaning Part in kitchen area:** After the cooking is completed, the cleanliness of the cooking area is taken care of. Dining area is cleaned 2 times a day, ^eone after break-fast and the other time after snacks. Washing area is kept clean ^{as much as} possible.
4. **Hand gloves & Caps:** Generally hand gloves & caps are used on regular basis. The Manager/Supervisor will be more vigilant to ensure compliance in future.
5. **Store room cleaning:** Store rooms are cleaned everyday with phenyl on the floor.
6. **New Geyser Installation:** After the renovation and extension of kitchen, the process of the making of hot water ^{for} cleaning will be reviewed.