N O T I C E

No. : IIT/Acad(UG)/Fin_Asst/2016
Dated : August 9, 2016

Institute Financial Assistance For SC/ST Students (Freshers) During the Session 2016- 2017

Like previous sessions the Institute will operate in the current Session 2016-2017 the scheme of financial assistance to SC/ST students (free messing, pocket allowance Rs. 250/- per month and exemption from paying seat rent) who will fulfill the following criterion :-

"The guardian's annual income (for both salaried and non-salaried persons) should not exceed Rs.50,920.00."

1st year UG students of 2016–2017, 1st year students of M. Sc. (2-year) courses and Preparatory Course (2016-2017) admission) students are required to submit their guardians' income certificate in the prescribed form (to be collected from ACADEMIC (UG) SECTION between 3.00 P.M. to 5.00 P.M. on all working days) for the financial year 2015-2016(i.e. from 1st April, 2015 to 31st March, 2016) **to the ACADEMIC (UG) SECTION on any working day within September 30, 2016**.

Renewal of Institute Financial Assistance for SC/ST students during the session 2016-2017.

Income Certificate / Income Affidavits in the prescribed forms are also invited from the SC/ST students of 2nd, 3rd, 4th & 5th year who were in receipt of Financial Assistance comprising of Free Messing, Pocket Allowance Rs. 250/- per month and exemption from paying Seat Rent in the Session 2015-2016 which may be submitted **to Academic (UG) Section on or before September 16, 2016**.

Assistant Registrar (UGS)

To
1.   All Heads of Deptts. / Centres.   2.   All Wardens of Halls of Residence
3.   Coordinator of SC/ST students   4.   Chairman, H M C
5.   Dean, UGS   6.   Dean, Students' Affairs
7.   Prof.-in-Charge, Library   8.   President, T.S.G.

Copy forwarded to: The Chairman, ERP

N O T I C E   B O A R D

GUARDIANS' ANNUAL INCOME :

NOTE : While computing the Total Income, the Income from all sources of both parents and Income in Student's name, if any, will also be taken into consideration for applying the Means Test.

DOCUMENTS TO BE SUBMITTED IN SUPPORT OF PARENT'S/ GUARDIAN'S ANNUAL INCOME ALONG WITH THE FINANCIAL ASSISTANCE APPLICATION :

FOR SALARIED CLASS : An Annual Salary Certificate from Salary Disbursing Officer of the employee in prescribed Form **"A"**.

FOR RETIRED PERSON / PENSIONERS : A Certificate from the Ex-Employer/ Pension Payment Authority as the case may be, about their Annual Pension + Relief etc. received during the Financial Year 2015-16, in prescribed Form **"C"** in addition to IT Form 16, , as applicable.

In case of persons retired from a Private Farm (not in Pension Scheme), they are required to submit all the income documents received towards Retirement benefits, VRS etc. along with Income Tax Documents as applicable in addition to an Income Affidavit in prescribed Form **"B"** on a Rs.20/- Non-Judicial Stamp Paper sworn in before a First Class Magistrate.

FOR ALL OTHER CLASSES : **(Such as Businessman, Medical / Legal Practitioner, Agriculturist, Investors, Self-employed persons, other than Salaried Class/Pensioners) :** An INCOME AFFIDAVIT for the Financial Year 2015-16 (From 1st April, 2015 to 31st March, 2016) in prescribed Form **"B"** on a Rs.20/- Non-Judicial Stamp Paper sworn in before a First Class Magistrate. A copy of Trade/Profession License from competent authority may also be submitted as applicable.

INDIAN INSTITUTE OF TECHNOLOGY, KHARAGPUR

APPLICATION FORM FOR FINANCIAL ASSISTANCE FOR SC/ST STUDENTS

1   Name of Applicant : ....

2.   Roll No. : ....   3.   Category ....

4.   Course : ....   5.   Session ....

6.   Hall of Residence & Room No.................................

7.   Mobile Phone No., if any ....

8.   **MEANS STATUS**

    a) Name of Father   : ....

    b) Name of Mother   : ....

    c) Name of Guardian (if parents : ....
          are not alive and his relationship
          with student)

    d) Father's occupation with address : ....
          of employer.   ....

    e) Mother's occupation with   : ....

          address of employer   ....

    f) Annual income   :

          Father's income   : ....

          Mother's income (if any) : ....

9.   Whether the applicant is in receipt of / has applied for any other

    Scholarship   : ....

    If so give details : ....

....

    Signature of guardian with date   **Signature of student with date**